

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF
SOUTH SLOAN'S LAKE METROPOLITAN DISTRICT NO. 2
HELD
MARCH 24, 2023

A special meeting of the Board of Directors ("Board") of the South Sloan's Lake Metropolitan District No. 2 ("District") was held on Friday, March 24, 2023, at 9:00 a.m. This District Board meeting was held via Zoom Videoconference. The meeting was open to the public.

ATTENDANCE

Directors present and acting:

Beth Ellertson, President
Sarah Laverty, Secretary
Brian Levitt, Assistant Secretary
James Bettis, Assistant Secretary

Also present were:

AJ Beckman, District Manager; Public Alliance, LLC
Sarah Warner, Field Superintendent; Public Alliance, LLC
Jon Hoistad, Esq.; McGeady Becher P.C.
Margaret Henderson; CliftonLarsonAllen, LLP
Dan Shah; West Colfax Business Improvement District

**ADMINISTRATIVE
MATTERS**

Disclosure of Potential Conflicts of Interest: Attorney Hoistad noted a quorum was present and discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Board of Directors to the Secretary of State. The members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with statute. It was noted by Attorney Hoistad that disclosures of potential conflicts of interest were filed with the Secretary of State by the statutory deadline.

Agenda: Mr. Beckman distributed, for the Board's review and approval, a proposed agenda for the District's Special Meeting.

Following discussion, upon motion duly made by Director Ellertson, seconded by Director Laverty and, upon vote, unanimously carried, the Board approved the Agenda, as presented. The absence of Director Koelbel was also excused.

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Meeting Location: The Board entered into discussions regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting.

Following discussion, upon motion duly made by Director Ellertson, seconded by Director Lavery and, upon vote, unanimously carried, the Board determined to conduct this meeting via Zoom videoconference. The Board noted that notice of this meeting and Zoom meeting information was duly posted on the District's website and the Board has not received any objections to the format or any requests that the meeting format be changed by taxpaying electors within the boundaries of the District.

Minutes of November 18, 2022 Regular Meeting and the December 2, 2022 Continued Meeting: Following discussion and review, upon a motion duly made by Director Lavery, seconded by Director Levitt and, upon vote unanimously carried, the Board approved the Minutes as presented.

Public Comment: Mr. Shah addressed the Board regarding marketing efforts being conducted by the West Colfax Business Improvement District. He presented designs for banners and monumentation prepared by Arthouse Design and suggested that banners could be installed on light poles within the District to promote commerce for the local businesses. Discussion ensued regarding placement of banners on Raleigh Street and possibly in other locations. Director Lavery advised the Board that Arthouse Design also worked on the Districts Plaza Activation concepts and suggested that the marketing and design efforts be performed in conjunction with one another. The Board was generally supportive of the concepts presented. Mr. Shah will send additional material to Mr. Beckman for distribution to the Board. Following the conclusion of this portion of the meeting, Mr. Shah excused himself.

**FINANCIAL
MATTERS**

Payment of Claims: Ms. Henderson presented for the Board's review and approval the payment of claims for the period from November 12, 2022 to March 14, 2023.

Following discussion and review, upon a motion duly made by Director Bettis, seconded by Director Levitt and, upon vote unanimously carried, the Board approved the payment of claims as presented.

Unaudited Financial Statements and Cash Position: Ms. Henderson presented the unaudited financial statements and cash position for the Board's review and acceptance.

Following discussion and review, upon a motion duly made by Director Ellertson, seconded by Director Bettis and, upon vote unanimously carried,

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the Board accepted the unaudited financial statements and cash position as presented.

**OPERATIONS
MATTERS**

Manager's Report: Mr. Beckman presented his report to the Board.

2023 Annual Color: Mr. Beckman presented for the Board's review and consideration a proposal from BrightView Landscape Services, Inc. ("BrightView") for 2023 Annual Color.

Following discussion and review, upon a motion duly made by Director Bettis, seconded by Director Laverty and, upon vote unanimously carried, the Board approved the proposal.

2023 Tree Care: Mr. Beckman presented for the Board's review and approval a proposal from BrightView for 2023 Tree Care.

Director Levitt asked if the chemicals were toxic to pets and if efforts to control potential exposure would be made. Ms. Warner explained that if any toxic chemicals are used, appropriate signage will be posted. She will communicate with BrightView on this matter.

Following discussion and review, upon a motion duly made by Director Bettis, seconded by Director Levitt and, upon vote unanimously carried, the Board approved the proposal.

PLC/VFD Repair: Mr. Beckman presented for the Board's review and approval a proposal from A Squared Instruments & Controls for the PLC/VFD repair.

Following discussion and review, upon a motion duly made by Director Bettis, seconded by Director Laverty and, upon vote unanimously carried, the Board approved the proposal.

Chapel Window Repair: Mr. Beckman presented for the Board's review and approval a proposal from Scottish Stained Glass LLC for Chapel Window repair.

Following discussion and review, upon a motion duly made by Director Bettis, seconded by Director Levitt and, upon vote unanimously carried, the Board approved the proposal.

Pet Scooping Services and Placement of Disposal Containers: Mr. Beckman discussed with the Board pet scooping services and placement of disposal containers.

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Following discussion, upon a motion duly made by Director Bettis, seconded by Director Levitt and, upon vote unanimously carried, the Board approved the 2023 budget of \$50,000 to install additional disposal stations and enter into a contract for scooping services for the remainder of 2023. The Board authorized director Ellerston to give final approval and execute contracts.

Marketing Coordination between the District and West Colfax Business Improvement District: This item was discussed under Public Comment.

BOARD MEMBER ITEMS

Director Bettis noted that last summer he observed numerous incidents of poor and untimely cleanup by the event coordinator. Mr. Beckman will follow up with event organizers in advance of the 2023 events season to address this matter.

LEGAL ITEMS

Attorney Hoistad advised the Board that he has no matters for Board action or consideration. Mr. Beckman requested that Mr. Hoistad draft a “no ice-melt” waiver for property owners within the District requesting that ice-melt not be applied to their sidewalks.

Mr. Beckman provided an update on the 2023 Election noting that he was able to cancel the election.

OTHER ITEMS

None.

ADJOURNMENT

There was no other business to come before the Board and upon a motion duly made by Director Laverty, seconded by Director Bettis and, upon vote unanimously carried, the meeting was adjourned at 10:26 a.m.

The foregoing record constitutes a true and correct copy of the Minutes of the above referenced meeting.

DocuSigned by:
AJ Beckman
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Secretary